

Ⓢ	The word is spelled wrong
T.E.	You need Textual Evidence to support the claim, statement, or argument
Ⓟ	The sentence contains “passive language”
S.V.A.	Subject/Verb Agreement – the subject and the verb don’t agree (she go)
S.P.A.	Single/Plural Agreement – the noun and modifier don’t agree (those airplane)
P.A.	Pronoun Agreement – the pronoun and antecedent don’t agree
Awk	The sentence is awkward – rework the language
W.O.	Write out; i.e., “1” should be “one” or “min.” should be “minutes”
Frag	The phrase is a fragmented sentence or question. Make sure there is a subject and verb, and that it is a complete sentence or question.
I	Indent paragraph
R.O.S.	Run on sentence
√ (check mark)	The check-marked portion is a good point – a recognition of a point well-taken
?	The word, phrase or sentence is unclear. I am not sure what you mean
△	Insert comma
⊙	Insert period
<u>c</u> (Triple Underline)	Capitalize the letter
l	Lowercase the letter
the cat	Delete the selection
She left behind her books	Insert text as shown
¶	Start a new paragraph
Stet	Ignore the editing marks previously marked
#	Add a space
H.I.T.S.	How is this significant?
Red.	Redundant / Repetitive
R.O.S.	Run-on Sentence
Cont	Do not use a contraction
Form	Transpose / Switch around (i.e., “form” becomes “from”)
i.e.,?	For Example? / Provide example(s)
with out	Bring Together (i.e., with out becomes without)
C.P.C.	Check proper citing rules (i.e., quotation marks, underlines, where the parentheses go)
-IC	Weak Ideas/Content: clarify idea or add support
-Org	Weak organization: make organization more logical/consistent
-V	Weak voice: make writing have a sense of “writing to be read”
-voc	Weak vocabulary: Choose a different word or words
-SF	Weak sentence fluency: make text flow; vary sentence length
-Con	Weak conventions: check standard writing conventions (punctuation, grammar, spelling)